HOME OF THE TANAGERS



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HARTFORD CENTRAL SCHOOL DISTRICT

Message from the Superintendent

Unquestionably, the 2020-2021 school year was an incredible challenge. A challenge that forced school districts, including Hartford, to completely transform the way in which educational services were delivered and drastically altered the educational experience of our students. Despite the challenges of the past year, I am extremely proud of how our school community responded, adjusted, and worked to provide the best possible learning experience for students, given the circumstances. The collaboration and cooperation that existed among all our stakeholders was impressive and is a direct correlation of the value of education in our community. While I hope that we never have to have a similar educational experience, I am grateful for the partnerships and support that were provided to our students, faculty, and staff.

Throughout the summer, the district has worked in unison with the Washington County Department of Health and our partner county school districts to develop a reopening plan that works to ensure the safety of everyone in the building, while returning to full in-person instruction. The collaborative relationship between Washington County and our district is incredible. I am extremely grateful for their partnership and assistance as we work to provide the best educational experience for our students as possible. At the time that this document was printed, NYSED had just released their guidance document and we were not able to include a copy of the reopening plan in the newsletter. For information on our reopening plan, I would encourage all of our parents, guardians, and families to visit the district's website: www.hartfordcsd.org.

It is my honor to serve the community, faculty, staff, and students of Hartford as Superintendent of Schools. I will continue to do my best to maintain the tradition of academic achievement while working with all interested parties to ensure success – academic, social, athletic – for all of our students. I will always strive for an open door policy and make myself available to address comments, questions, and concerns. I welcome feedback, and it is my hope that everyone is comfortable approaching me with ideas or thoughts on how we can work together to ensure the success of our student population.

Arch lok

PLEASE NOTE: At the time this newsletter went to print, the reopening plan for the district was not approved as the district awaited guidance from NYSED. The reopening plan is posted on the home page of our website. Should the plan evolve throughout the school year, any new information will be communicated through robocalls and postings on the district's website www.hartfordesd.org.

We appreciate everyone's continued patience during this unprecedented time.

GENERAL INFORMATION

Administration

Andrew Cook	Superintendent
Shelley Dupuis	Middle/High School Principal
Bethellen Mannix	Elem. Principal/Spec. Ed. Chairperson

General

Wendy Harrington	
Trisha Shaw	Guidance Counselor, Grades K-7
Barbara Miner	School Psychologist
Amanda Howard	District Treasurer
Alyssa Arlen	School Nurse
Patrick Kenneally	School Lunch Director
Kevin Lovely	Buildings & Grounds Supervisor
Michael Rogers	Director of Transportation

Telephone Directory

(Voice Mail is available for all staff members)

District Office	518-632-5931 ext. 508 or 507
School Nurse	518-632-5222 ext. 398
Elem. Principal/Spec. Ed. Cha	air 518-632-5222 ext. 120
Middle/High School Principal	518-632-5922 ext. 307
Guidance/General	518-632-5222 ext. 306
Business Office	518-632-5931 ext. 508
Transportation/Bus Garage	518-632-5191

Board of Education Meetings

All meetings begin at 6:30 p.m.

- September 13, 2021
- October 18, 2021
- November 8, 2021
- December 20, 2021
- January 24, 2022
- February 14, 2022
- March 14, 2022

June 13, 2022

- April 11, 2022
- May 9, 2022

Tools For Schools

Price Chopper is sponsoring our "Tools for Schools" program to offer schools educational, technological, and extracurricular equipment. Every time you use your Advantage Card you will earn points for our school at no extra cost to you. You must register by visiting www.pricechopper.com/toolsforschools. Our school code is 16331. Ask your neighbors and family to sign up too!

Box Tops For Education

Please save and send the school your box tops and used ink cartridges. The school receives various educational products. The drop-off boxes are located in/near the elementary office.

Code of Conduct

The Hartford Central School District Board of Education is committed to providing a safe and orderly school environment where students may receive, and district personnel may deliver, a quality education without disruption. In order to achieve this goal, responsible behavior by students, faculty and staff, parents, and other visitors is essential. The Board of Education recognizes the need to clearly define these expectations for acceptable conduct on school property, to identify the possible consequences of unacceptable conduct, and to ensure discipline, when necessary, is administered in a timely and respectful manner. A student version of the district's Code of Conduct is included within the issued student agenda books at the start of the year. A full version of the Code of Conduct is available on the district's website or can be requested through the Elementary or Middle/High School Office.

School Safety

Entering the Building - All entrance doors to the building will be locked for security and safety after the arrival of students in the morning. All visitors will need to be buzzed into the building through the Elementary or Middle/High School office and then sign in and out at the respective office.

Book Bags - Students are not allowed to carry book bags during the school day. Students may use book bags to bring books and other school supplies in and out of the building. However, once inside the building, the book bags must remain inside the student's locker.

Student Parking - Parking permits for students will be given out on a "first come, first served basis" for senior students. If, after the senior students have received their spaces, there are any parking spaces remaining, they will be given to juniors on a "first come, first served" basis. Once all of the spaces designated for students are assigned, no other permits will be issued. During the first week of school, seniors are to report to the Middle/High School Office for a Student Vehicle Registration form to obtain a permit (parent signature mandatory).

NYSED Fire and Emergency Drills - The New York State Education Department requires all school districts to conduct eight evacuation (fire) drills and four "Lockdown" drills each school year, with eight drills being conducted prior to December 31, 2021. Four of the drills must be conducted using a fire escape (if applicable) or a secondary means of egress, and one drill must be conducted during a lunch or assembly period, unless instruction is provided on how to evacuate during these periods. In addition, at the start of each after school program, event, or performance, the person in charge must notify attendees of the emergency procedure. The Hartford Central School District is committed to ensuring the safety of everyone entering the building. If you have any questions regarding the District's safety plans or the required safety drills, please contact the District Office at 518-632-5222.

GENERAL INFORMATION

Parent/Teacher Conferences Grades K-8

- Monday, November 8, 2021
- Thursday, November 18, 2021
- Tuesday, November 23, 2021

Attendance

When your child is absent, please call the school before 9 a.m. to report his/her absence. A written excuse for the absence should also be sent in with the student on the day of his/her return. For safety reasons, parents are called each morning, either at home or work, for every child's absence.

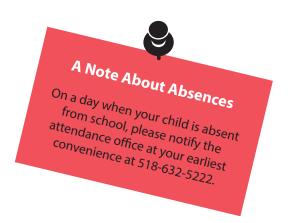
Middle School/High School students who are late to school must sign in at the Guidance Office and should bring a written excuse for the tardiness.

Elementary students who are late arriving must sign in at the Elementary Office and should bring a written excuse for the tardiness.

Early Dismissals – Please send a note to school with the student on the morning of the early dismissal providing the time of pick-up and the reason (phone calls for Early Dismissal are acceptable, but notes are preferred).

Student Sign-In/Sign-Out – Parents/Guardians should report to the Elementary or Middle School/High School office, depending on the age of your student, to sign students in and out of school.

When the need arises for you or someone else to pick up your child at the end of the school day, or to change the destination and/or bus your child will take, please try to make these arrangements early in the day or send a note in with your child explaining the changes. It can be difficult to make all the appropriate notifications regarding dismissal or bus routes changes if the district is not notified until the end of the day. Your cooperation is most appreciated.



Academic Grading Calendar

All Five-Week Reports and Report Cards will be mailed to parents and guardians. Anyone who does not receive a Five-Week Report or a Report Card within the expected time is asked to contact Mrs. Parrott-Fuller in the Guidance Office at 632-5222 ext. 306.

Five-Week Marking Period Ends October 8, 2021
Quarter One Marking Period EndsNovember 12, 2021
Fifteen Week Marking Period Ends December 10, 2021
Quarter Two Marking Period Ends January 28, 2022
Twenty-Five Week Marking Period Ends March 4, 2022
Quarter Three Marking Period EndsApril 1, 2022
Thirty-Five Week Marking Period Ends May 6, 2022
Quarter Four Marking Period Ends

K-5 Report cards will be distributed the last day of Elementary School. 6-12 Report cards will be mailed home June 28, 2022.

Student Photographs/Images

The Hartford Central School District may, on occasion, use photographs or video recordings of students on the district's website, social media and/or in district and community publications. If you do not wish for your child's image to be published during the 2021-2022 school year, please indicate this in writing to your child's principal by September 13, 2021. This request must be renewed each year.

Important Note: The district will honor all written requests by parents who do not want their child's picture or name published in any way. However, the district is not responsible for any media coverage of athletic or special events that are open to the public.



MESSAGE FROM PRINCIPAL MANNIX

Dear Parents, Guardians and Community Members,

It was exciting to have 23 elementary students participate in our Camp Tanager program for the month of July. This helped prevent summer learning loss and exposed students to new experiences. I hope all of our students have been reading and practicing math facts this summer too!

We have some new faces, new names, and new positions at the elementary level this year:

- Mrs. Zeno is now Ms. LaBaron
- Ms. Anderson is moving to kindergarten from special education
- Mrs. Simmons is moving to third grade from kindergarten
- Mrs. Costello is moving back to AIS from third grade
- Mrs. Rehm has been hired as our new special education teacher
- Ms. Dwyer, one of our special educators, will spend more time at the elementary level this year
- Mrs. Parker will be working with elementary students more this year providing Academic Intervention Services

All other faculty and staff members will remain in their current positions. I feel so fortunate to work with such an amazing group of professionals!

I hope students are excited to meet their teachers and visit their classrooms. Please take advantage of this opportunity on Wednesday, September 1 between 12:00pm and 1:30pm. Students are welcome to visit the school on this day during those times. Students may bring their school supplies on September 1, or wait until the first day of school. I hope to see everyone at this Meet and Greet!

Involvement in your child's education is welcomed and encouraged. I urge you to join Class Dojo for each of your elementary children

to ensure a reliable method of communication between teachers and parents. I also urge you to become active in our PTA. PTA has always provided several educational programs and field trips for our students. In order for this to continue, we need your support and time.

As I write this letter, there are still many unanswered questions about the upcoming school year, but one thing I can assure you is that our district will continue to provide your child(ren) with a rich educational experience while maintaining a safe environment for everyone. Recess will continue to be an important component of students' instructional day as it relates to their physical, social and emotional well-being. Teachers will strive for consistency throughout elementary by using Class Dojo for communication, as well as Google Classroom. Elementary will continue trimester grading and will hold Parent-Teacher Conferences in November to share student progress before the trimester ends. I will continue to recognize students for their accomplishments during monthly Citizens' Assemblies and students will continue to have Art, Music, Library/Technology, and Physical Education.

I encourage communication between home and school. Please feel free to contact teachers and myself throughout the school year via Class Dojo, phone, written notes, through your child's agenda book, or via email. Faculty, staff and administrators will continue to work together to meet the needs of all students and your continued support at home is so important. I am looking forward to the 2021-2022 school year with optimism during these uncertain times. The first day of school is Wednesday, September 8. As we receive more guidance, we will share details with you to help your children prepare for the first day. Thank you for sharing your children with us and enjoy the remainder of the summer!

Bethellen C. Mannix
Elementary Principal/Special Education Chairperson
bmannix@hartfordesd.org
518-632-5222 ext. 120







MESSAGE FROM PRINCIPAL DUPUIS

Dear Parents, Guardians and Community Members,

I hope this message finds you thoroughly enjoying your summer vacation. As August comes to a close, the beginning of the 2021-2022 school year is right around the corner. The Middle/High School staff are excited to welcome students back to school on September 8th. We are eager to return to a five day a week in person learning schedule for students in grades 6-12. Listed below you will find important information regarding the 2021-2022 school year.

New Staff Members: Welcome aboard!

- Jillian Schultz Instrumental Music
- Julianna Liacanio Social Studies grades 10 & 12

New/Returning This Year: Don't miss out!

- Return of the band program
- Return of 10th period/extra help and late buses. Late buses will run Tuesday through Thursday. Late buses will depart HCS at 3:10 p.m. Please use this time to receive extra help and support.
- Student of the Quarter. Teachers will nominate students each quarter based on academic performance, character, effort, and social relationships. One student per grade level will be selected each quarter to be recognized.

Student Involvement: Get involved!

 I encourage all students to participate in a minimum of one club and/or sports team. Research shows that students who are involved in extracurricular activities have higher grades, a more positive attitude toward school, and higher academic aspirations. Communication: Communication is the key to student success!

- SchoolTool Parent Portal for students and parents. Students and parents can access grades, attendance, schedule, etc. Parents should contact Mrs. Trisha Shaw at tshaw@hartfordesd.org in the Guidance Office to set up an account. Students will use their HCS login.
- District website www.hartfordesd.org. Check the website regularly for the most up-to-date information.
- Facebook see what is happening in the district.
- School Messenger automated phone messages and e-mails with important information and reminders.
- Schedule Galaxy find all of the district events including sports, concerts, and ceremonies under the Schedule Galaxy tab on the district website.

Save the Dates: Hope to see you!

- Monday, August 23 JV/Varsity fall sports begin
- Tuesday, August 31 at 6 p.m. 6th Grade Orientation
- Wednesday, September 1 from 12 p.m. through 1:30 p.m. -Meet and Greet
- Wednesday, September 8 First day of school

If at any time during the school year I can be of assistance to you, please do not hesitate to contact me with questions, concerns or ideas. I am looking forward to a successful, productive, and rewarding school year. Go Tanagers!

Mrs. Shelley Dupuis Middle/High School Principal sdupuis@hartfordesd.org 518-632-5222 ext. 307

Congratulations to our Class of 2021!

Please see the back of this newsletter for the graduating class photo and their future plans.



NEW THIS SCHOOL YEAR - COMMUNITY ELIGIBILITY PROVISION (CEP)

Dear Parents and Guardians:

The district is pleased to announce that the Hartford Central School District, through our partnership with CapRegion BOCES, has been approved as a Community Eligibility Provision (CEP) district. CEP is a federal program that allows those school districts with a certain poverty rate (greater than 40%) to provide free breakfast and lunch to all students.

What does this mean for your child(ren)?

- All students enrolled at Hartford Central School District are eligible to receive a healthy breakfast and lunch at school at no charge to your household each school day of the 2021-2022 school year.
- All families are asked to complete and return a Household Income Eligibility Form located on page 6. This form is
 different from the traditional Free and Reduced Price Meal Application and does not qualify the students for free meals,
 but rather determines a student's eligibility to receive additional benefits and also aides the district in funding for student
 learning.
- Your child(ren) will be able to participate in these meal programs without having to pay a fee.

Although all students are eligible to receive a free breakfast or lunch, every student will continue to have a personal lunchroom account based on a unique personal identification number (PIN) so they may purchase snacks. This number will stay with the student until they graduates. Students can access their account on the keypad located at the cash register. While it is recommended that students remember their numbers, the cashier can also retrieve it. We encourage parents and guardians to deposit money into their child's account. However, students may still pay cash daily. When sending in money for pre-payment of snacks, please include your child's PIN number on the check or envelope to ensure it is deposited into the correct account.

Menus will be sent home with K-5 students. Students in Grades 6-12 may pick up a menu in the cafeteria. Menus are also posted on the district's website www.hartfordesd.org and shared on Facebook. Please contact School Lunch Director, Patrick Kenneally with any concerns at 518-598-8571.

Food Allergies and/or Restrictions

If your child has a food allergy or diet restriction, the USDA now requires the following documentation from the student's doctor:

- The child's disability (the allergy)
- An explanation of why the child's diet is restricted
- How the disability affects major life activities
- Which food(s) should be eliminated for the child's meals

September Menu

		<u> </u>			
		9/8	9/9	9	9/10
		Muffin &	Bagel & Cream	Muffin &	
		Yogurt	Cheese	Cheese Stick	
		Pasta &	Crispy	Tanager	
		Meatballs	Chicken Tacos	Pizza Day	
9/13	9/14	9/15	9/16	9	9/17
Bagel & Cream	Muffin &	Maple Mini	Bagel & Cream	Muffin &	
Cheese	Cheese Stick	Waffles	Cheese	Yogurt	
Crispy Chicken	Broccoli	Turkey Caesar	NYS Chicken	Tanager	
Sandwich	Macaroni & Cheese	Wrap	Spiedies	Pizza Day	
9/20	9/21	9/22	9/23	9	9/24
Bagel &	Muffin &	Mini Pancakes	Bagel &	Muffin &	
Cream Cheese	Cheese Stick		Cream Cheese	Yogurt	
Honey Mustard	Maple Waffles	Baked Ziti	Cheeseburger &	Tanager	
Chicken Wrap			Fries	Pizza Day	
9/27	9/28	9/29	9/30		
Bagel &	Muffin &	Granola & Berry	Bagel &		
Cream Cheese	Cheese Stick	Yogurt Parfait	Cream Cheese		
Chicken Tenders	French Toast Sticks	Teriyaki Chicken Bowl	100% All Beef		
			Hot Dog		

Community Eligibility Provision (CEP)/Provision 2 non-base year Household Income Eligibility Form

Hartford Central School Disrict is participating in the Community Eligibility Provision (CEP) or Provision 2 in a non-base year. All children in the school will receive meals/milk at no charge regardless of household income or completion of this form. This form is to determine eligibility for additional State and federal program benefits that your child(ren) may qualify for. Read the instructions on the back, complete only one form for your household, sign your name and return it to the school named above. Call Susan Frank, Capital Region BOCES, (518) 464-5133 if you need help.

1. List all children in your household who attend school:

2. SNAP/TANF/FDPIR Benefits:

Student Name	School	Grade/Teacher	Foster Child	No Income

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list	ist their name and CASE # here. Skip to Part 5, and sign the application.
Name:	CASE #
3 Household Gross Income: List all neonle living in your household, how mur	uch and how often they are paid (weekly, every other week, twice per month, monthly). Do not leave income blank

Name of household member	Earnings from work before deductions Amount / How Often	Child Support, Alimony Amount / How Often	Pensions, Retirement Payments Amount / How Often	Other Income, Social Security Amount / How Often	No Income
	\$/	\$/	\$/	\$/	
	\$/	\$/	\$/	\$/	
	\$/	\$/	\$/	\$/	
	\$/	\$/	\$/	\$/	
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^{4.} Signature: An adult household member must sign this application.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school may receive federal funds. The school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

	, ,		
Signature: Date:	DO NOT WRITE BELOW THIS LINE - FOR SCHOOL USE ONLY		
Email Address:	Annual Income Conversion (Only convert when multiple income freque Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per N		
Home Phone	SNAP/TANF/Foster	Month X 24, Monthly X 12	
Work Phone	Income Total Household Income/How Often:	Household Size:	
Home Address	Free Eligibility Reduced Eligibility Denie Signature of Reviewing Official	ed Eligibility	

CEP/Provision 2 Non-Base Year Household Income Form INSTRUCTIONS

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE FORM FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one form.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, and check the box for each child with no income.

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

no income, check box. If you have listed a foster child above, you must report their personal income.

- (1) List a current SNAP (Supplemental Nutrition Assistance Program), TANF (Temporary Assistance for Needy Families) or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
- (2) An adult household member must sign the form in PART 4. **SKIP PART 3** Do not list names of household members or income if you list a SNAP, TANF or FDPIR number.

PARTS 3 & 4 ALL OTHER HOUSEHOLDS MUST COMPLETE ALL OF PARTS 3 AND 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are completing the form for, all other children, your spouse, grandparents, and other related and unrelated people living in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box. The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should not be considered as income for this program.

SUBJECT: STUDENT PRIVACY, PARENTAL ACCESS TO INFORMATION, AND ADMINISTRATION OF CERTAIN PHYSICAL EXAMINATIONS TO MINORS The Protection of Pupil Rights Amendment (PPRA) governs the administration to students of a survey, analysis, or evaluation that concerns one or more of the following eight protected areas: a) Political affiliations or beliefs of the student or the student or psychological problems of the student or the student's family; c) Exe behavior or attitudes; d) Illegal, anti-social, self-incriminating, or demeaning of the student or student's parent/guardian; or h) Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program). PPRA also concerns marketing surveys and other areas of student privacy, parental access to information, and the administration of certain physical examinations to minors. General Provisions The requirements of PPRA do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA). Further, PPRA does not supersede any of the requirements of the Family Educational Rights and Privacy Act (FERPA). The rights provided to parents/guardian under PPRA transfer from the parent/guardian to the student turns eighteen (18) years old or is an emancipated minor under applicable State law. The School District may use funds provided under Part A of Title V of the Elementary and Secondary Education Act of 1965 to enhance parental/guardian involvement in areas affective the inschool privacy of students.

Elementary Supply List

Kindergarten - Mrs. Genevick & Ms. Anderson

- Art shirt
- 1 plastic pencil box
- 3 boxes of 24 crayons
- 4 large glue sticks
- Scissors (Child's Fiskars)
- (5) #2 pencils
- Erasers (not pencil top)
- 1 adult tube sock (to be used as an eraser)
- 1 package of *fine tip* dry erase markers
- Headphones
- \$4.00 for F.I.S.H. Folder

First Grade - Mr. MacDougall & Mrs. Thomas

- 2 plastic two-pocket folders (not red)
- Eraser
- 1 box of crayons (24 or less)
- 1 highlighter
- 1 package #2 pencils
- Pencil box or crayon box
- 1 pair of "child size" headphones
- 1 box of Zip Lock *sandwich* bags (**Boys only**)
- 1 box of Zip Lock *snack* bags (**Girls only**)
- 2 glue sticks
- 2 dry erase markers
- 2 packages of Post-It notes

Second Grade - Mrs. Lawrence & Mrs. Talmadge

- #2 pencils sharpened (not mechanical)
- 2 boxes of Crayons
- Glue sticks
- Erasers
- 1 plastic homework folder
- 2 highlighters
- 1 small pencil box
- 1 pencil pouch
- 1 pencil sharpener with shaving container
- 2 pairs of scissors
- Headphones
- 1 package of fine tip dry erase markers

Please label all items

ATTENTION: All Grades K-5 Elementary Art with Mrs. Holl

 Pencil box or pouch, Ticonderoga pencils; 1 large pink eraser; Box of 24 Crayola crayons; Art smock (an adult large old t-shirt works well); 2 glue sticks

Please be advised that items for grades K-5 are requests from each teacher and are not intended to cause any kind of financial hardship. If you need assistance in supplying these items, please contact Mrs. Mannix so she can make confidential arrangements to do so. We typically have some backpacks and supplies donated by retired teachers and outside agencies. Please call Mrs. Nims at 518-632-5222 x101 to check on the availability of these school supplies. Also, Staples has great deals throughout the summerwatch for their sales fliers!

Please note that Book Lists/Media Lists are available upon request from each classroom teacher.

Third Grade - Mrs. Vanier & Mrs. Simmons

- #2 pencils
- 1 pencil bag or crayon box
- 1 box of colored pencils
- 2 glue sticks
- 1 composition notebook
- 11" 3-ring binder
- 1 pack wide-ruled binder paper
- 1 pair of scissors
- 3 pocket folders (1 red, 1 blue, 1 yellow)
- 1 vinyl pocket folder
- 1 package of dry erase markers
- 1 pair of headphones for computer use
- 1 two-pocket folder (for music)
- Please bring \$6.00 to Mrs. Dougher in September to purchase a Yamaha Recorder through the Music

Department (if not paid for in June of 2nd Grade).

Please label all items and <u>NO</u> large binders/trapper keepers due to limited desk space.

Fourth Grade - Mrs. Lynch & Ms. Pedone

- 7 plastic pocket folders (1 blue, 1 red, 1 yellow, 1 green, 3 any color)
- 1 pair of scissors
- Colored pencils (24 pack)
- 1 small pencil bag pouch
- #2 pencils (not mechanical and at least 24 pencils)
- Erasers
- 1 blue Composition notebook (at least 80 pages)
- 1 one-subject spiral notebook (blue)
- 4 packages of glue sticks
- 1 highlighter
- 1 package dry erase markers
- 2 packages of loose leaf paper
- 1 package 3x 3 Post-It notes (any color)
- Headphones (if not already sent from 4th grade from 3rd grade)
- Recorder for Music; \$6.00 to purchase one if you do not have one from 3rd grade

Please do not label any folders or notebooks -this will be done together in class.

Fifth Grade - Mrs. Strong & Ms. Headwell

- Colored pencils
- 2 packages of #2 pencils
- 1 package of wide-ruled loose leaf lined paper
- 5 two-pocket folders (1 blue, 1 red, 1 green, 1 orange, 1 any color or design)
- 1 <u>sturdy</u> homework folder
- 1 package of dry erase markers
- 3 marble Composition notebooks (1 red, 1 blue, 1 black)
- 1 package of index cards
- 1 set of sticky notes
- 1 handheld pencil sharpener
- 2 packages of glue sticks
- 1 pencil pouch (no pencil boxes)
- Headphones (if not sent from 4th to 5th grade)
- 1 package of highlighters
- For Music: 1 two-pocket folder and your reorder from 4th grade (or \$6.00 to purchase a new one) *Please* **do not** *label any items*

Dignity for All Students (DASA)

In July of 2012, New York State implemented the Dignity for All Students Act (DASA) which reads: It is hereby declared to be a policy of the State to afford all students in public schools an environment free of discrimination and harassment. The purpose of this article is to foster civility in public schools and to prevent and prohibit conduct that is inconsistent with the school's educational mission.

No student shall be subjected to harassment by school employees or students on school property or at a school function; nor shall any student be subjected to discrimination based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

The Hartford Central School District is committed to creating a safe and caring learning environment where all students can succeed. If bullying or harassment is occurring to you or someone you know, please report the incident to administration, guidance, or an adult. Any questions or concerns regarding bullying should be directed to the District's DASA Coordinator, Mrs. Trisha Shaw at 518-632-5222.

Homeless Students

Homeless students have certain rights and protections afforded to them under the McKinney-Vento Act. If you or someone you know is homeless and would like additional information, please contact the District's Homeless Coordinator, Mrs. Harrington at 518-632-5222.

A homeless student is one who lacks a "fixed, regular, and adequate nighttime residence." This can include:

- Sharing a home due to economic hardship or loss of housing
- Living in a hotel, motel, car, campground, or trailer park due to the lack of alternative adequate accommodations
- Living in emergency or transitional shelters
- Are abandoned in hospitals
- Are awaiting foster care placement

Annual Fire Inspection

In accordance with Educational Law, Section 807-a 5 (b) and (c), notice is hereby given that the annual fire inspection for the year 2021-2022 of the Hartford Central School District, including: the main building, the A.E.P. building, the Technology building, and the Bus Garage, for fire hazards which might endanger the lives of students, teachers, and employees therein, has been completed and the report is available at the District Office for inspection of all interested persons. The annual

Required Notices

visual inspection was also completed and is on file in the District Office.

Asbestos Management Plan

The school district is responsible for inspecting its buildings, testing and identifying building materials that may contain asbestos, and for developing a plan for the proper management of those materials. The school district must also appoint a trained Asbestos Designee. The district has appointed Kevin Lovely, Head of Buildings and Grounds Maintenance, as the LEA Designee for the school buildings. The Designee ensures that inspections are conducted with the required schedule and that asbestos is only disturbed in compliance with New York State Code Rule 56 and the Commissioner of Education's Regulations. For more information, please contact Superintendent Andrew Cook at 518-632-5222.

Use of Surveillance Notice

For the security and safety of our students, staff and visitors, this facility employs camera surveillance equipment for security purposes on school grounds and in school buses. This equipment may or may not be monitored at any given time, but can be recorded.

Title VI, Title IX and Section 504 Public Notice

The Hartford Central School District is in compliance with the provisions of Title VI, Title IX, Section 504 and the Age Discrimination Act of 1975. The Hartford Central School District does not discriminate due to race, national origin, sex, age or disability. If you have any questions or concerns regarding Title IX and Section 504 please contact Andrew Cook, Superintendent, at 518-632-5222.

Notice for Directory Information Under FERPA

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that requires the Hartford Central School District, with certain exceptions, to obtain parent/guardian's written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Hartford Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary, in accordance with District procedures. The primary purpose of directory information is to allow the Hartford Central School District to include this type of information from your child's education records in certain school publications. Examples include:

- The yearbook
- Principal's list, Honor roll, Merit roll, or other recognition lists
- Graduation programs

Directory information, which is information that is typically not considered harmful or an invasion of personal privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information: name, address, and telephone numbers; unless a parent/guardian has advised the District that they do not want their child's information disclosed without their prior written consent (Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503 (c)).

If you do not want the Hartford Central School District to disclose directory information from your child's education records without your prior written consent, you may submit a written request to the building principal that the district not disclose student information.

Title I: Parents-Right-To-Know

In accordance with ESEA, Section 1111(h)(6), PARENTS RIGHT-TO-KNOW, the Hartford Central School District is notifying every parent of a student in a Title I school that you have the right, and may request, information regarding the professional qualifications of your child's classroom teacher. This information regarding the professional qualifications of your child's classroom teachers can include the following:

- Whether the teacher has met the NYS qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which NYS qualification or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Currently, all faculty members employed by the Hartford Central School District within the Title I programs meet the qualifications of "highly qualified," as defined by the Federal Government.

Potential Use of Pesticides

The Hartford Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- a school remains unoccupied for a continuous 72-hours following an application
- anti-microbial products
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- · silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- boric acid and disodium octaborate tetra hydrate
- the application of EPA designated biopesticides
- the application of EPA designated exempt materials under 40CFR152.25
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting
 insects including venomous spiders, bees, wasps, and hornets

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in the school, please complete the form below and return it to Kevin Lovely, Head of Buildings and Grounds Maintenance, Hartford Central School District. Mr. Lovely, the school pesticide representative, can be reached at 518-632-5222.

Request for Pesticide A	pplication Notification	Form	
If you are a person in parental relation list the school(s) your child(ren	n) attend(s):		
If you are a school employee list the school(s) or building(s) regularly			
Name:			
Address:			
Day Phone:Evening Phone:			
E-Mail Address:			
The Hartford Central School District uses an integrated pest management (IPM) appro		e NYS Education Department a	nd the US EPA.
	ortal Access Request For ords, all parents/guardians who we on to the Guidance Office. For sec to the following SchoolTool Paren	would like to gain access to curity purposes, a photo II nt Portal guidelines:	O is required
List all children who are/will be enrolled within Hartford Central School District	Your relationship to the student	Reside with the student? (yes or no)	Grade
You only need to complete this form once. New children will be autom	•		
I have read the SchoolTool Parent Access Form and agree to abide by and I have legal authority to access the records of the student(s) listed		ify that all of the above inf	formation is true
Signature:	Date:		
Important: Once the information on this form is received and process Portal account has been created. The email will also contain instruction. For Office Use Only			Tool Parent

ID Verified: by Whom? __

10

Date Received:

☐ Account Created Date:

BACK PACK PROGRAM



The school is entering its fifth full year participating in the BackPack Program. The program is run in conjunction with the Regional Food Bank of Northeastern New York, and provides students from food-insecure homes with nutritious, child friendly meals on weekends, when other supplemental food programs are not available.

The need for this program was recognized by faculty and staff who took action and sought sponsors to launch the program. There has been a generous outpouring of support for the initiative that includes numerous donations from faculty and staff, community members, HCS retired teachers, Hartford Food Pantry, Hartford UP Church, Irving Tissue, Hartford UMC, Hartford Ridge Riders, many of our school student clubs, and the Adirondack League.

The food for the backpacks is picked up and packed on Thursdays with the help of Mrs. Shaw, Mrs. Harrington and a student volunteer for Friday pick-up.

Each bag contains approximately ten different purchased foods designed to provide nutrition and calories for the children over the weekend. These are kid-friendly, shelf-stable foods that require no preparation or refrigeration. Children can just "open and eat" without adult supervision.

The BackPack Program at Hartford Central School currently assists over 25 students. There is never a waiting list to receive this service as students can be added at any time, Since the program's implementation, teachers noticed a significant improvement in the well-being of participating students.

If you would like to make a monetary donation to support the BackPack program at Hartford Central School, please make all checks payable to the Regional Food Bank of Northeastern NY and write Hartford BackPack Program in the memo. Checks can be mailed to: Regional Food Bank, 965 Albany-Shaker Road, Latham, NY 12110

6th Grade Supply List

Home & Careers - Mrs. Barnard

1 notebook

Math/Science - Mrs. Sutliff

- At least (2) packs of pencils
- 1 small pencil sharpener
- 1 2" three-ring binder (preferably RED, but black accepted)
- 2 dividers
- 1 package of loose-leaf paper

English/Social Studies - Mrs. Burch

- 1 package lined paper (1 ream of 250 sheets)
- 16 blue or black pens
- 1 pack of 100 3 x 5 lined index cards
- 1 blue three-ring (1 1/2 in) notebook
- 12 dividers for binder
- 1 blue 3-subject notebook

Technology Class - Ms. Stewart

- (1) 1" three-ring binder
- (1) one gallon zip lock bags
- Pens/Pencils

Junior Chorus Concert Dress Clothes -Mrs. Dougher

Boys

- Black pants
- White shirt
- Tie
- Dark dress shoes

Girls

- Black skirt or dress pants
- White blouse (no spaghetti straps)
- Dark dress shoes

Junior Band Concert Dress Clothes - Mrs. Schultz

Boys

- Black pants
- · Dark dress shoes
- · White dress shirt

Girls

- Black pants or skirt
- Dark dress shoes
- White dress shirt (no spaghetti straps)

COMMUNICATION TOOLS





National Federation of High School Sports (NFHS)

The district is pleased to announce our partnership with the National Federation of High School Sports (NFHS) to be able to stream our indoor interscholastic events through their online platform.

The NFHS Network is the leading online streaming platform for high school sports in New York State and throughout the country. All NFHS Network events are available to watch online at www.NFHSnetwork.com and through the NFHS Network Mobile Apps for iOS and Android and our TV Apps for ROKU, Amazon Fire, Google TV and Apple TV. Follow us on Facebook, Twitter, Instagram, and YouTube.

A NFHS membership is needed to access our games and the district has negotiated a discounted rate for our families. Memberships will cost \$40 for the year and include:

- All home Varsity, JV, and modified volleyball, boys' basketball, and girls' basketball games
- A family season pass for access to all boys' and girls' basketball games (no admission charge)
- Viewing rights to all NFHS Network supported content throughout the country, including:
 - Any streamed sectional level contents
 - All NYS Championship level contents

For additional information please visit nfhsnetwork.com.

To purchase a membership, please contact the Middle/High School Office at 518-632-5222.

SchoolTool Parent Portal

Parents/Guardians have the ability to view their child's information online anytime. Please see page 8 for the registration form so you can view your child's:

- Schedule
- Grades
- Attendance
- Report Cards
- 3-8 Assessment Results
- **Emergency Contacts**



School Messenger System

In order to help facilitate timely notices, the district is using an automated notification system that has the ability to call parents and guardians with important information and opportune reminders. To ensure you are receiving all messages, please update the district whenever you change your home and/or cell phone numbers.

Please note: this system is only available for parents and guardians. However, in emergency situations, messages will be sent to everyone listed in the student's emergency contact list.

State Education Monthly Newsletter

Parents are invited to sign up to receive the latest updates from the State Education Department. Updates include the "News and Notes" monthly newsletter and other important updates from Commissioner Elia and the State Department of Education. Follow these instructions to subscribe to listsery:

- Send an e-mail message to LISTSERV@LISTSERV.NYSED.GOV
- The body of the message must read: SUBSCRIBE PARENTS < Your Name>
- Example: SUBSCRIBE PARENTS Jane Smith You will receive an e-mail confirming your subscription.

Website and Social Media Accounts

- Hartford Central School District's website: www.hartfordcsd.org
- Twitter: @HartfordCSD
- Facebook: Hartford Central School
- YouTube: Hartford Central School District Media Account

District Newsletter

The school district newsletter is compiled in November and May (budget newsletter). If the need arises, a single page flyer may be produced in-house to provide you with specific information. If you know of someone in the district who is not currently receiving the newsletter, please have them contact the district office at 518-632-5931 with name and address.



TANAGER PRIDE DAYS! 2021-2022



Show your Tanager Pride by wearing your Tanager apparel, or other black and red apparel on the dates below. Have fun! Be creative!



September24

October 29

November 23

December 22

January 27

February 18

March 25

April 29

May 27

June TBA









2021-2022

SCHOO

Calendar

Ma	rkine	y Dai	riode

Week Qu	arter
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End 1st Marking Period 8/8/21 11/12/21 End 2nd Marking Period 12/10/21 1/28/22 End 3rd Marking Period 3/4/22 4/1/22

July 21														
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18	19	20	21	22	23	24								
25	26	27	28	29	30	31								

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December 21

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12 13 14 15 16 17 18

19 20 21 22 23 24 25

26 27 28 39 30 31

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7/4 Independence Day

7/5 Independence Day Observed

9/1 Superintendent Conference Day

9/6 Labor Day

9/8 Classes Begin

10/11..... Columbus Day

11/11..... Veterans Day

11/12..... Early Release Day

11/24-26... Thanksgiving Recess

12/24..... Holiday Recess Begins

1/3 Classes Resume

1/17 Martin Luther King, Jr. Day

1/25-1/28.. New York State Regents Exams

1/28 Superintendent Conference Day

2/21-2/25.. Mid-Winter Recess

4/15 Good Friday

4/18 - 4/22. Spring Recess

5/30 Memorial Day

6/14-6/17.. New York State Regents Exams

6/20 Juneteenth Observed

6/24 Graduation

September 21

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October 21 **November 21**

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April 22

29 30 31

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January 22 TWTFS

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May 22

T W T F

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9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30 31

February 22 SMTWTFS

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26

June 22

12 13 **14 15 16 17** 18

19 20 21 22 23 24 25

26 27 28 29 30

MTWTFS

1 2 3 4

7 8 9 10 11

SMTWTF 1 2 3 4 5 7 8 9 10 11 12

March 22

13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

July 22 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

LEGEND

No school for students and faculty

Emergency Early Release Day

Regents Testing Days

Superintendent's Conference Day (no school for students)





A Note About Absences

On a day when your child is absent from school, please notify the attendance office at your earliest convenience at 518-632-5222.

"THE TOUGHEST 5K YOU'LL EVER LOVE"

Hartford Stewart's Spud Run

Sponsored by Stewart's Shops®

5 K AND 1 MILE FUN RUN Saturday, October 9th, 2021 1 MILE - 9AM & 5k - 10AM

Featuring Spud Run Birthday Cakelets





REGISTRATION:	Until 8:30 A.M.(1 Mile) & 9:00 A.M.(5K) at Hartford Central School, Routes 40 & 149, Hartford, N.Y. (15 Miles east of Glens Falls)	AWARDS! At 11 AM
ENTRY FEES:	\$15.00 Pre-Registration Fee 5k (\$20.00 Race Day) NO FEE - One Mile Fun Run	Male & Female
RACE INFORMATION:	Phone: Andrew Cook (518) 632-5931 or e-mail: acook@hartfordcsd.org	Overall Prizes 10 LB Sack of
COURSE:	1 mile has one hill - 5k has rolling hills (one is BIG)	Spuds
RESULTS:	Posted & Published, No ties! Decisions of the Race Director are Final!	I st Place 5 LB – 2 nd Place
T-SHIRTS:	Special Spud Run Shirts for all pre-registered 5k entrants	$5 LB - 3^{rd} Place$
FACILITIES:	Arrive dressed to run. Restrooms available. H ² O at Start. NO SHOWERS	Ten Age Groups 1st, 2nd and 3rd
FABULOUS REFRESHMENTS:	Including Phil's "Almost Famous Five-Alarm Chili"	Places
TO BENEFIT:	The Hartford Senior Class of 2022	No Duplicates

Spi	ud Run	2021											Deta	ich He	ere	Shir	t Si	ze														
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Official Use Area

MAKE CHECKS PAYABLE: Hartford Central School
MAIL ENTRIES: Andrew Cook, Race Director
Hartford Central School
P.O. Box 79
Hartford, NY 12838



4704 State Route 149, Hartford, NY 12838 518-632-5222 • www.hartfordcsd.org



You Tube

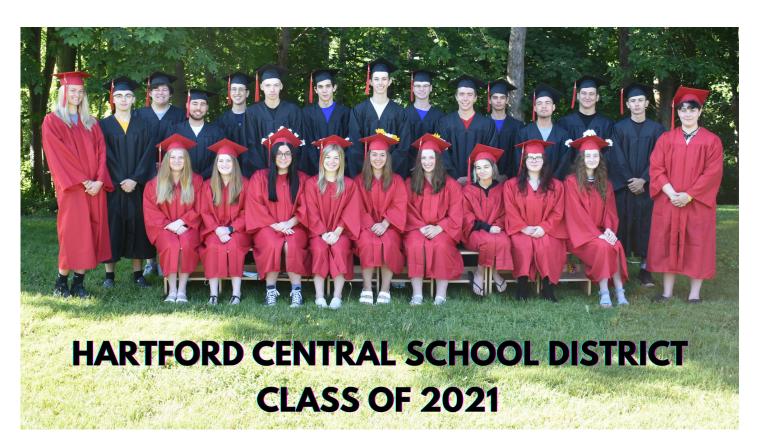
Administration

Andrew Cook, Superintendent Shelley Dupuis, Middle/High School Principal Bethellen Mannix, Elementary Principal

Board of Education

Philip Jessen, Vice-President Janine Thomas, Vice-President Adam Fish Ron Smith Ashley Happy

NON-PROFIT ORG. U.S. POSTAGE PAID ALBANY, NY PERMIT #164



Please join us in congratulating our recent graduates. We wish them all the best in their future endeavors!

Thomas Allen, Jr., University at Albany; Christopher D. Barker, United States Air Force; Jacob Carpenter, SUNY Adirondack; Jacob Fish, SUNY Adirondack; Envy Geroux, SUNY Cobleskill; Rylea Healy, SUNY Adirondack; Joshua Hemsing, SUNY Adirondack; Anthony Jones, machine tool technology training; Hannah Lawrence, SUNY Plattsburgh; Chelsie Manell, employment; Hunter McCane, employment; Abigail Monroe, SUNY Canton; Paige Moore, employment; Pevton Ottens, welding training; Xavier Potts, SUNY Alfred; Reid Robbins, SUNY Adirondack; Kaleigh Rogers, undeclared; Via Saunders, SUNY Adirondack; Alexis Sesselman, employment; Logan Smith, employment; Nicholas Smith, SUNY Adirondack; Gabriel Steves, United States Army; Mattison Viele, Hudson Valley Community College; Emma Wade, Hartwick College; Charles White, Jr., employment