

Hartford Central School District
Board of Education Meeting

AGENDA

Date:	May 13, 2024	
Time:	6:30pm	
Type:	Regular Meeting	
Location(s):	Distance Learning Room #1 Hartford Central School District 4704 State Route 149 Hartford, New York 12838	Virtually via Webex

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Ronald Smith and Mrs. Ashley Happy
Absent: Mr. Adam Fish

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 5:53pm.

2. Executive Session: Upon the motion made by Mrs. Happy and seconded by Mrs. Thomas, the Board of Education adjourned to Executive Session at 5:54pm to discuss matters of personnel.

Motion Carried: 4 – 0

Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education returned to open session at 6:30pm.

Motion Carried: 4 – 0

3. Public To Be Heard

3.1 None.

4. Construction Projects Update: The district was pleased to welcome Elizabeth Brutsch from our architectural and construction management firm, CS Arch and Associates, and Doug Heller from LA Group, Landscape Architecture & Engineering, to provide an update on the open Capital Projects.

5. Consent Agenda

Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved:

5.1 Minutes from:

5.1.1 The Regular Board of Education Meeting, held on April 8, 2024;

5.1.2 The Special Board of Education Meeting, held on April 23, 2024;

5.2 The District's Financial Reports; and

5.3 The District's CSE/CPSE Recommendations.

Motion Carried: 4 – 0

6. Superintendent's Report

Mr. Cook discussed:

- Provided a reminder that the Budget Vote and Board Election is May 21, 2024;
- Informed the Board that a new Food Service Director and a new Communication Specialist have been hired by BOCES;
- Discussed the outdoor PE space nearing completion and expected opening in early June; and
- Notified the Board that the school has applied for a food service grant to provide non-congregate meals to students in the summer.

7. Building Principals Reports

7.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Teacher Recognition;
- Academic/ Classroom Highlights;
- Club News; and
- Upcoming Events.

7.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- Elementary School News; and
- Upcoming Events.

8. Old Business

8.1 None.

9. New Business

9.1 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved the personnel consent items as presented:

- 9.1.1 Placed Mrs. Wendy Harrington on Family Medical Leave, effective May 3, 2024 through on or about May 29, 2024;
- 9.1.2 Granted Mrs. Jillian Schultz tenure in the tenure and certification area of Music, effective September 1, 2024;
- 9.1.3 Approved the proposed addendum to the employment agreement of Mr. Kevin Lovely; and
- 9.1.4 Approved the proposed addendum to the employment agreement of Mr. Jerry Kilmartin.

Motion Carried: 4 – 0

9.2 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved and authorized for the Superintendent to sign on behalf of the District;

- 9.2.1 The proposed service agreement with Patterns Behavior Services;
- 9.2.2 The proposed professional services proposal from CSArch for the 2024 Capital Outlay Project; and

9.2.3 The proposed professional services proposal from CSArch for pre-referendum architecture, engineering, and construction management services for a potential Capital Project.

Motion Carried: 4 – 0

9.3 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the proposed SEQR resolution classifying the anticipated Capital Project as a “Type II Action” and moved to a voice vote.

- Mr. Jessen: yes
- Mrs. Thomas: yes
- Mr. Smith: yes
- Mrs. Happy: yes

Motion Carried: 4 – 0

9.4 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education certified that the students on the provided list are eligible to graduate from the Hartford Central School District.

Motion Carried: 4 – 0

9.5 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the proposed policy revisions from the district’s policy advisors, Erie I BOCES, on the first reading, waiving the second reading.

Motion Carried: 4 – 0

9.6 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the proposed memorandum of agreement with the HNIA, and authorized for the Superintendent to sign on behalf of the District.

Motion Carried: 4 – 0

9.7 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the transportation request submitted by the Truthville Christian Academy.

Motion Carried: 4 – 0

9.8 Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved the amended Superintendent’s Contract of Agreement.

Motion Carried: 4 – 0

10. Adjournment: Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education adjourned at 7:41pm.

Motion Carried: 4 – 0