

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: May 9, 2022  
Time: 6:30PM  
Type: Regular Meeting  
Location: DL Room #2

---

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Ronald Smith, and Mrs. Ashley Happy

Absent: Mr. Adam Fish

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None

3. Consent Agenda

Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education approved:

3.1 Minutes from:

3.1.1 The Regular Board of Education Meeting, held on April 11, 2022;

3.1.2 The Special Board of Education Meeting, held on April 26, 2022;

3.2 The District's Financial Reports; and

3.3 The CSE/CPSE Recommendations.

Motion Carried: 4 – 0

4. Superintendent's Report

Mr. Cook discussed:

- Provided an update on the various construction projects;
- Discussed current lobbying efforts;
- Reminded the BOE of the AASBA meeting; and
- Discussed the cafeteria events (sauce competition and BBQ cook-off).

5. Building Principals Reports

5.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed)

Mrs. Dupuis presented:

- Student Recognition;
- Academic/Classroom News;
- Club News; and
- Upcoming Events.

5.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed)

Mrs. Mannix presented:

- Student Recognition;

- Classroom News; and
- Upcoming Dates.

6. Old Business

6.1 None

7. New Business

7.1 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education:

- 7.1.1 Granted Ms. Marisa Dwyer, who holds a professional certificate in Students with Disabilities (Grade 1-6), tenure in the area of Special Education, effective August 31, 2022;
- 7.1.2 Granted Ms. Portia Studenroth, who holds an initial certification in Students with Disabilities (Grades 7-12 – Generalist), tenure in the area of Special Education, effective August 31, 2022;
- 7.1.3 Granted Ms. Danielle LeBaron, who holds a professional certification in Students with Disabilities (Grades 1-6), tenure in the area of Special Education, effective August 31, 2022;
- 7.1.4 Authorized Mrs. Adriana Strong to complete her administrative internship within the district, effective May 1, 2022 through June 30, 2023;
- 7.1.5 Approved Mrs. Adriana Strong to serve as a Poll Clerk for the 2022-2023 School Budget Vote and Board of Education election;
- 7.1.6 Approved a sixth assignment for Mrs. Melissa Hemsing, effective May 6, 2022 and terminating on June 14, 2022; and
- 7.1.7 Placed Mr. Casey Arlen on Family Medical Leave, effective March 17, 2022.

Motion Carried: 4 – 0

7.2 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education certified that the students on the provided list are eligible to graduate from the Hartford Central School District.

Motion Carried: 4 – 0

7.3 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the memorandum of agreement for Mr. Dan Williams to continue serving as the certified water operator for the 2022-2023 school year.

Motion Carried: 4 – 0

7.4 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the request for transportation from SUNY Adirondack's Upward Bound program.

Motion Carried: 4 – 0

7.5 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education accepted the listed books as district inventory.

Motion Carried: 4 – 0

7.6 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education appointed Ms. Krysta Brown, PNP, as the district's substitute medical director for the time period of May 17, 2022 through June 10, 2022.  
Motion Carried: 4 – 0

7.7 Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education approved the overnight field trip request from the class of 2022 to travel to Old Orchard Beach on June 3<sup>rd</sup> through the 5<sup>th</sup>.  
Motion Carried: 4 – 0

8. Executive Session: Upon the motion made by Mr. Smith and seconded by Mrs. Thomas, the Board of Education adjourned to Executive Session at 6:55pm to discuss matters of personnel.  
Motion Carried: 4 – 0

Upon the motion made by Mrs. Thomas and seconded by Mrs. Happy, the Board of Education returned to open session at 7:06pm.  
Motion Carried: 4 – 0

9. Adjournment: Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adjourned at 7:07pm.  
Motion Carried: 4 – 0