

Hartford Central School District
Board of Education Meeting

AGENDA

Date: February 12, 2024

Time: 6:30pm

Type: Regular Meeting

Location(s): Distance Learning Room #1
Hartford Central School District
4704 State Route 149
Hartford, New York 12838

Virtually via
Webex

16431 Millstone Circle
Unit 204
Fort Myers, Florida 33908

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Ronald Smith and Mrs. Ashley Happy

Absent: Mr. Adam Fish

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Construction Projects Update: The district was pleased to welcome Elizabeth Brutsch from our architectural and construction management firm, CS Arch and Associates, to provide an update on the open Capital Projects.

4. Consent Agenda

Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved:

4.1 Minutes from

4.1.1 The Regular Board of Education Meeting, held on January 8, 2024; and

4.1.2 The Special Board of Education Meeting, held on February 1, 2024

4.2 The District's Financial Reports; and

4.3 The District's CSE/CPSE Recommendations.

Motion Carried: 4 – 0

5. Superintendent's Report

Mr. Cook discussed:

- Congratulated winter student-athletes on the completion of their season and provided a sports update;
- Discussed the budget development process and the Governor's Executive Budget;
- Informed the Board there has been no update on the status of our application to NYSERDA for the zero-emission bus grant;
- Provided an update on his advocacy efforts and the organization of a lobby day for Superintendents in the region;
- Informed the Board of three successful audits that were completed for insurance, food service, and violence in the workplace; and
- Presented a sample 24-25 school calendar for Board review.

6. Building Principals Reports

6.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Academic/Classroom News;
- Sports News;
- Club News; and
- Upcoming Events.

6.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition; and
- Classroom and School News.

7. Old Business

7.1 None.

8. New Business

8.1 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved the personnel consent items as presented:

- 8.1.1 Appointed Mr. Raymond Harrington to the extra-curricular position of JV Baseball Coach for the 2023-2024 school year; and
- 8.1.2 Appointed, pending successful completion of the required New York State Coaching certification, Mr. Ethan Pike as Volunteer Assistant Baseball Coach for the 2023-2024 school year.

Motion Carried: 4 – 0

8.2 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved CS Arch's professional service proposal relative to the septic field replacement project and authorized for the Superintendent to sign on behalf of the District.

Motion Carried: 4 – 0

8.3 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved the proposed memorandum of agreement to increase minimum wage rate with the HSSA and authorized for the Superintendent to sign on behalf of the district.

Motion Carried: 4 – 0

8.4 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education approved the proposed budget transfers.

Motion Carried: 4 – 0

9. Executive Session: Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adjourned to Executive Session at 7:03pm to discuss matters of personnel.

Motion Carried: 4 – 0

Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education returned to open session at 7:26pm.
Motion Carried: 4 – 0

10. Adjournment: Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adjourned at 7:28pm.
Motion Carried: 4 – 0