

Hartford Central School District
Board of Education Meeting

AGENDA

Date: February 13, 2023

Time: 6:30pm

Type: Regular Meeting

Location: Distance Learning Room #1
Hartford Central School District
4704 State Route 149
Hartford, New York 12832

16431 Millstone Circle
Unit 204
Fort Myers, Florida 33908

Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Adam Fish, Mr. Ronald Smith, and Mrs. Ashley Happy

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Consent Agenda

Upon the motion made by Mrs. Happy and seconded by Mr. Fish, the Board of Education approved:

3.1 Minutes from the:

3.1.1 Regular Board of Education Meeting held on January 9, 2023;

3.1.2 Special Board of Education Meeting held on January 13, 2023;

3.1.3 Special Board of Education Meeting held on January 23, 2023;

3.2 The District's Financial Reports; and

3.3 The District's CSE/CPSE Recommendations.

Motion Carried: 5 – 0

4. Superintendent's Report

Mr. Cook discussed:

- Congratulated the winter student-athletes on the completion of their season and wished the Varsity teams well in Sectional play;
- Discussed the budget development process and the Governor's Executive Budget;
- Announced the district's external auditor provided notification that their firm will no longer be providing school districts with auditing services; and
- Provided an update on the various construction projects and school calendar.

5. Building Principals Reports

5.1 Secondary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Academic/Classroom News;
- Club News; and
- Upcoming Events.

5.2 Elementary Report: Mrs. Bethellen Mannix (report enclosed):

- Student Recognition;
- Classroom News; and
- Upcoming Events.

6. Old Business

6.1 None

7. New Business

7.1 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education approved the personnel consent items as presented:

- 7.1.1 Appointed Ms. Tracey Clark to the position of long-term substitute teacher in the certification area of Elementary Education, effective January 10, 2023 through on or about April 17, 2023;
- 7.1.2 Accepted the letter of resignation from Ms. Ann Mallison from the position of Teacher Aide, effective December 5, 2022;
- 7.1.3 Placed Mr. Casey Arlen on intermittent family medical leave, effective February 1, 2023 through on or about March 21, 2023;
- 7.1.4 Appointed Mr. Caleb Sutliff to the position of Varsity baseball coach for the 2022-2023 school year;
- 7.1.5 Appointed Mr. Ken Whitney to the position of JV baseball coach for the 2022-2023 school year.

Motion Carried: 5 – 0

7.2 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education approved the proposed SEQR resolution for an exterior physical education space, classifying the anticipated project as a “Type II Action” and moved to a voice vote.

- Mr. Jessen: yes
- Mrs. Thomas: yes
- Mr. Smith: yes
- Mr. Fish: yes
- Mrs. Happy: yes

Motion Carried: 5 – 0

7.3 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adopted a resolution authorizing the district to participate in a cooperative purchase program coordinated by the WSWHE BOCES for specific commodities.

Motion Carried: 4 – 0

Abstention: 1

7.4 Upon the motion made by Mrs. Happy and seconded by Mr. Fish, the Board of Education approved the proposed MOA with the Hartford Non-Instructional Association and authorized for the Superintendent to sign on behalf of the district.

Motion Carried: 5 – 0

- 7.5 Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education approved the proposed agreement with Advanced Therapy and authorized for the Superintendent to sign on behalf of the district.
Motion Carried: 5 – 0
- 7.6 Upon the motion made by Mr. Smith and seconded by Mrs. Happy, the Board of Education adopted revised homebound instruction policy #8450 on the first reading, waiving the second reading.
Motion Carried: 5 – 0
- 7.7 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education accepted the donations from the Middle School Student Government and added them as district inventory and identified the listed the books as surplus property and authorized for their proper disposal.
Motion Carried: 5 – 0
- 7.8 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education approved the FFA’s overnight field trip requests to:
- Attend the Sub-District FFA trip to Lancaster, Pennsylvania, departing Thursday, April 13th and returning Friday, April 14th; and
 - Attend the NYS FFA Convention in Buffalo, NY, departing Thursday, May 18th and returning Saturday, May 20th.
- Motion Carried: 5 – 0

8. Executive Session: Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education adjourned to Executive Session at 7:03pm to discuss matters of personnel.
Motion Carried: 5 – 0

Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education returned to open session at 8:15pm.
Motion Carried: 5 – 0

9. Adjournment: Upon the motion made by Mr. Fish and seconded by Mrs. Happy, the Board of Education adjourned at 8:16pm.
Motion Carried: 5 – 0